

Role of Groups' Coordinator

- to have an overview of all groups, ie leaders, where they meet, how often, and what they have on their web page.
- Help people advertise and set up a new group, give advice to the new leader(s)- all the relevant info is on the web page
- Give a monthly report at committee meetings
- Give a yearly report at the AGM
- 3 yearly events to organise:
- September- Group Leaders' thank you lunch and discussion
- November- Art and Photo exhibition
- March- Meet the Groups

Collect registers once a year to check that all those attending are members (usually at the Leaders' lunch)

In general be there to give advice on any problems that arise and help the leader or group members to resolve the situation.

Be there to encourage new groups

It's advisable to be present at the majority of the Wednesday meetings.